



## Booking Form 2010

### How to Book:

1. Check availability: e-mail [info@badaguish.org](mailto:info@badaguish.org) or tel 01479 861285
2. Read the Event Booking Terms & Conditions and the Badaguish House Rules
3. Complete, sign & date this form
4. If you are an organisation (i.e. company, club, school etc) that needs to be invoiced complete section E: Invoice Details otherwise, enclose a 50% deposit.
5. Return the form & deposit to Accommodation/Event Bookings, Badaguish, Aviemore, Inverness-shire, PH22 1QU

### A: Your Details:

Your Name:

Your Contact Telephone Number/s: Daytime:

Evening:  Mobile:

Your Fax. No.

Your E-mail Address:

(Please write very clearly & indicate capital letters, underscores, dots etc carefully)

Your Contact Address:

Postcode:

How did you/your organisation hear about Badaguish?

### B: Your Organisation/s Details (if applicable):

Organisation/Group Name:

Type of Organisation:

Is your event educational in nature?

(Note: answer YES to this if you will be undertaking outdoor activities)

### C: Your Event:

What is the nature of your event?

### For Office Use Only:

ACC No.

RezTec

Conf Date:

### C: Your Group Details:

Approx No. In Your Group:

Do group members have disabilities? (This info. is for statistical monitoring purposes only)

No. with learning disabilities:  No. with physical/multiple disabilities:

### E: Facilities Required:

The Hall Required:  
(Dates/Times)

Do you want to use The Hall for catering purposes?  
(Please contact us to check availability before booking)

Will you be bringing caterers on-site?

Caterers Name:

Caterers Tel No./s:

BBQ Hut Required:  
(Dates/Times)

Games  
Room Required:  
(Dates/Times)

Sports Hall Required:  
(Dates/Times)

*We have some equipment that is available for loan, please contact us to check availability before entering YES in the section below:*

Flip Chart (2 available):

Projector Screen (1 available):

LCD Projector (1 available):

Will you be booking outdoor activities at Badaguish?

### Invoice Details (if applicable):

Name:  Tel:

Organisation:

Address:   
Postcode:

### G: Signature

By signing this booking form I state that I have read and agreed to abide by the Event Booking Terms & Conditions & the Badaguish House Rules:

Signed:  Date:

**H: Data Protection:** Badaguish will hold your details for the purposes of administering this booking only. We will not supply your details to any other organisations. We would like to be able to keep your details to be able to mail you (infrequently) with news, special offers etc. If you would not like us to do this please tick the box

**Please Note:** A cleaning charge of £25 will be made if the facilities are left in an unsatisfactory condition.